

## Alaiedon Township

2021 W. Holt Road  
Mason, Michigan 48854

Phone: 517-676-9277  
Fax: 517-676-9332



## Office Hours

Monday 10 a.m. - 5 p.m.  
Tuesday – Friday 10 a.m. - 4 p.m.

E-mail: [alaiedon@alaiedontwp.com](mailto:alaiedon@alaiedontwp.com)  
WEB: [www.alaiedontwp.com](http://www.alaiedontwp.com)

# SUMMER 2023 INFORMATIONAL LETTER

**Extended tax collection hours are Thursday, September 14th from 9:00 a.m. – 5:00 p.m.**

## **PROPERTY TAXES**

**Summer 2023 Real and Personal Property Taxes are due between July 1, 2023 and Thursday, September 14, 2023 before 5 PM.** 1% interest will be charged on September 15, 2023 & each month until paid.

Tax payments can be made in person during business hours, by U.S. Mail, or be placed in the secure drop box 24/7 located to the right of the front main door. If you would like a receipt, please provide us with a note with your email address or enclose a self-addressed stamped envelope. Credit card payments for Alaiedon Township Real and Personal Property are not accepted. A \$25 fee will be charged for any returned checks.

Alaiedon Township does not accept "postmarks." If taxes are mailed, they must arrive at the township office by September 14, 2023 at 5 PM.

**Thursday, February 29, 2024 is the FINAL date Alaiedon Township can collect taxes for the 2023 tax year.** On March 1, 2024, any unpaid taxes will be turned over to the Ingham County Treasurer for collection and cannot be paid to Alaiedon Township.

**Partial Tax Payments:** We do accept partial payments for property taxes. Contact the Township office for more information.

**WINTER TAXES** will be collected December 1, 2023 to February 14, 2024. A 3% penalty applies to all Winter taxes collected beginning on February 15, 2023 without exception.

*[www.alaiedontwp.com](http://www.alaiedontwp.com)*

## **TOWNSHIP OFFICE**

The Township Office will be closed to observe the following holidays:

**Independence Day:** Monday, July 3 & Tuesday, July 4, 2023

**Labor Day:** Monday, September 4, 2023

**Thanksgiving:** Thursday, November 23 & Friday, November 24, 2023

## **TAX & ASSESSING INFORMATION**

All current Tax and Assessing information for properties located in Alaiedon Township can now be found on [www.bsaonline.com](http://www.bsaonline.com)

## **ELECTIONS**

There are big changes coming to the entire election process with the specifics being unknown at this time. However, if you need to register to vote visit the State of Michigan Voter Information Center website at: [MVIC.SOS.STATE.MI.US](http://MVIC.SOS.STATE.MI.US)

If you are interested in becoming an Alaiedon Township Election worker, please contact the office and let us know. Given the changes that are coming, we are going to need a lot more help with the election process.

## **FIRE SERVICES**

Alaiedon Township contracts with Delhi Charter Township for Fire Protection Service. Alaiedon Township Ordinance No. 75, which allows the township to invoice under certain circumstances for fire services rendered by the Delhi Township Fire Department.

## **CEMETERY**

Burial lots at the Leek Cemetery are available. For additional information please contact the township office or visit the website.

## **BURNING PERMIT**

**EVERYONE MUST** have a permit to burn in Alaiedon Township and you must be the property owner to obtain burning permits. Burning permits are free and can be obtained from the Alaiedon Township Office during regular office hours either in person, email or by fax before 3pm. Printable Burning Permit Applications are also available on the Alaiedon Township website.

Given the early dry summer- we are expecting more burning bans.

When the Delhi Fire Chief initiates a burning ban, we immediately put it on the main page of the website. We also attempt to contact those that have an active burning permit to let them know not to use it.

## **TOWNSHIP BOARD MEETINGS**

All meetings continue to take place on the second and fourth Monday of each month at 8:00 p.m. at the Alaiedon Township Hall. Please contact the office prior to the meeting if you would like to be placed on the agenda. Visit the website for all agendas and minutes for the meetings.

## **SIGN PERMITS**

All signs in Alaiedon Township are required to have a sign permit. For a sign permit application, please contact the office or visit the website. A sign permit is a one-time fee of \$50 for the life of the sign.

## **BUILDING PERMITS**

All construction in Alaiedon Township is required to have a building permit. Please contact the office or visit the website to obtain information concerning fees, requirements, and regulations. Average time to receive a building permit is 5 to 7 business days after application.

## **RECREATIONAL BURNING**

Permits are available in the office or on our web site for Recreational Burning/Campfires. The Permit is valid through **March 31, 2024**. A new permit must be obtained each year. See the Recreational Burning Ordinance for regulations to avoid the fire department to be dispatched to your location and an expensive invoice per Ordinance # 75. Permit and 1-9 are being followed, you will not be charged for the fire run.

## **LAND SPLITS & BOUNDARY ADJUSTMENTS**

All property adjustments must be approved by the Alaiedon Township Zoning Administrator prior to the recording of any property adjustments. Please contact the office or visit the website for additional information and application.

## **FREE RECYCLING SERVICE**

Alaiedon Township offers residents a recycling service at no cost. Drop off is the same time as the trash service, 8:00am – 12 Noon, The 3<sup>rd</sup> Saturday of each month at the township hall.

*We now have a Single-stream Comingled dumpster and accept Mixed Paper, Boxboard, Cardboard, Tin Cans, Aluminum, Glass, Plastic bottles, and Jugs.*

## **TRASH SERVICES**

Township residents can drop off trash from 8:00 a.m. to 12:00 noon on the 3<sup>rd</sup> Saturday of each month at the township hall. Proof of residency is required to utilize this service.

**TRASH ITEMS NOT ACCEPTED:** Tires, batteries, concrete, fence, brick, pipe, fence posts, oil, antifreeze, oil filters, paint, yard waste, and hazardous waste. Also, refrigerators, freezers, air conditioners, dehumidifiers with compressors will not be accepted.

**\*\*\*\*\*All Trash must be bagged or boxed\*\*\*\*\***

## **NOTARY SERVICE**

This service is available at the township hall during regular business hours to residents of Alaiedon Township at no cost.

## **TOWNSHIP HALL RENTAL**

The Alaiedon Township Hall is available to Alaiedon Township Residents to rent. The rental fee is \$100 per time slot There are two rental times per day. 8 a.m. to 5 p.m. \$100. 5 p.m. to midnight is \$100. Table, chairs and table coverings are provided. Please contact the Township Office for availability.

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