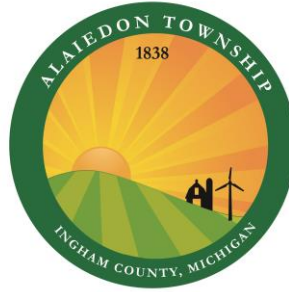


# Alaiedon Township

2021 W. Holt Road  
Mason, Michigan 48854

Phone: 517-676-9277  
Fax: 517-676-9332



## Office Hours

Monday 10 a.m.- 5 p.m.  
Tuesday – Thursday 10 a.m. – 4 p.m.  
Closed Friday  
E-mail: [alaiedontwp@gmail.com](mailto:alaiedontwp@gmail.com)  
WEB: [www.alaiedontwp.com](http://www.alaiedontwp.com)

# ***WINTER 2024 INFORMATIONAL LETTER***

**Extended tax collection hours are**  
**Monday, December 30, 2024 and**  
**Friday, February 28, 2024 from 9:00 a.m. – 5:00 p.m.**

**Please feel free to use the Alaiedon Township drop box after hours.**

### **PROPERTY TAX REMINDERS**

**Winter Real and Personal Property Taxes are due December 1, 2024 to Friday, February 14, 2025 without penalty. A 3% Late fee will be charged on payment received February 15 – February 28, 2025.** Extended tax collections hours are Monday, December 30, 2024 and Friday, February 28, 2025 from 9:00 a.m. to 5:00 p.m.

**February 28, 2025** is the **FINAL** date Alaiedon Township can collect taxes for the 2024 tax year. On **March 1, 2025** any unpaid taxes will be turned over to the Ingham County Treasurer for collection and cannot be paid to Alaiedon Township.

**REMINDERS:** Alaiedon Township does not accept postmarks. If taxes are mailed or put in the drop box, they must arrive at the township hall by the end of the business day on the due date.

No postdated checks will be accepted. Checks will be processed on the day received. The bank may reject postdated checks and if this happens the fee is \$25.00 plus penalty and interest applied if after due date

A \$25 fee will be charged for any returned checks.

**Paying Partial Taxes:** Alaiedon Township does accept partial payments for property taxes. Contact the Township Office for more information.

### **TOWNSHIP OFFICE**

The Township Office will be closed to observe the following holidays:

**Christmas:** Monday, December 23, 2024, Tuesday, December 24, 2024 & Wednesday, December 25, 2024

**New Year's:** Tuesday, December 31, 2024 & Wednesday, January 1, 2025

**President's Day:** Monday, February 17, 2025

### **NOTARY PUBLIC**

This service is available at the Township Office during regular business hours to residents of Alaiedon Township at no cost. Non-Residents will be charged a \$5.00 fee.

### **LEEK CEMETERY NEWS**

To modernize our cemetery and recognize the growing interest in cremation, the Township created the opportunity to memorialize loved ones in a columbarium installed at Leek Cemetery. A columbarium is a special structure built to provide a permanent resting place for cremated remains and give people a place to visit, reflect and remember people who have touched their lives. If you are interested in purchasing a niche in the columbarium we are offering a discounted rate through June 30, 2025. Call the Township Office to inquire about purchasing a niche.

### **NEW LEEK TRAIL AND PLAZA NEWS**

The Township received a grant from the Ingham County Parks and Recreation Millage Fund to construct a trail and plaza on the grounds of Leek Cemetery. The trail is through the woodlot directly east of the northeast corner of the burial area. This woodchip trail through the woods is ADA compliant and includes a bench and picnic table. The plaza is located near the southwest corner of the east section of the cemetery and provides a shelter and benches with access to the columbarium. Please come and visit these new additions to our Township Cemetery.

### **ELECTION INFORMATION & VOTER REGISTRATION**

To register to vote or see information about upcoming elections please visit the State of Michigan Voter Information Center website. [MVIC.SOS.STATE.MI.US](http://MVIC.SOS.STATE.MI.US)  
If you are interested in being an Election Worker, please contact us or visit our website for the Election Inspector Application.

### **TOWNSHIP BOARD MEETINGS**

All meetings take place on the second Monday of each month at 8:00 p.m. at the Alaiedon Township Hall. Please contact the Office prior to the meeting if you would like to be placed on the agenda. Visit the website for all agendas and minutes for the meetings.

### **TAX & ASSESSING INFORMATION**

All current Tax and Assessing information for properties located in Alaiedon Township can now be found on: [WWW.BSAONLINE.COM](http://WWW.BSAONLINE.COM)

## CEMETERY LOTS

Burial lots at the Leek Cemetery are available. For more information, please contact the Township Office or visit the website.

## BUILDING PERMITS



All construction in Alaiedon Township is required to have a building permit. Please contact the Office or visit the website to obtain information concerning fees, requirements, and regulations. Average time to receive a building permit is 5 to 7 business days after application.



## FIRE SERVICES

Alaiedon Township contracts with Delhi Charter Township for Fire Protection Service. Alaiedon Township Ordinance No. 75, allows the Township to invoice under certain circumstances for fire services rendered by the Delhi Township Fire Department.

## LAND SPLITS & BOUNDARY ADJUSTMENTS

All property adjustments must be approved by the Alaiedon Township Zoning Administrator prior to the recording of any property adjustments. Other requirements prior to application and approval would be Ingham County Road Department and Ingham County Treasurers Office. Please contact the Office or visit the website for additional information and application.

## SIGN PERMITS

All signs in Alaiedon Township are required to have a sign permit. For a sign permit application, please contact the Office or visit the website. A sign permit is now a one-time fee of \$75 for the life of the sign.

## TRASH SERVICES

Township residents can drop off trash from 8:00 am – 12:00 noon on the 3<sup>rd</sup> Saturday of each month at the Township halls west parking lot. Proof of residency (trash sticker) can be picked up from the Township Office during regular business hours.

**TRASH ITEMS NOT ACCEPTED:** Tires, batteries, concrete, fence, brick, pipe, fence posts, oil, antifreeze, oil filters, paint, yard waste, and hazardous waste. Also, refrigerators, freezers, air conditioners, dehumidifiers with compressors will not be accepted.

**\*\*\*All Trash must be bagged or boxed\*\*\***

## HOUSEHOLD HAZARDOUS WASTE COLLECTION

For the residents of Ingham County, Contact Ingham County Health Department for more information: 517-887-4312. 5303 S. Cedar, Lansing. Or see there website: <https://health.ingham.org/>

[WWW.ALAIEDON.COM](http://WWW.ALAIEDON.COM)

## RECREATIONAL BURNING PERMIT

Permits are now available in the Office or on our web site. Recreational Burning/Campfire Burning permits are valid until March 31, 2026 . A new one must be obtained after the expiration date.

1. Campfires must take place within a 48 inch area contained by a metal fire ring, cement blocks, brick or other non-combustible material of no less than 12 inch in height. Digging a 12" x48" hole in the ground and lining the top of the hole with rocks or bricks is acceptable.
2. At no time shall the Campfire exceed 36 inches in height.
3. A Campfire must not be within 30 feet of a structure or a combustible type of tree (pine tree). And not within 50 feet of the property line
4. Only firewood or charcoal may be burned
5. No fire may be kindled between midnight and 7 a.m.
6. Campfires must be attended at all times and extinguishing equipment must be nearby
7. If the wind velocity reaches 10 mph or above, a campfire is prohibited.
8. If the location of the Campfire Permit is a rental property, the lessee is required to have this permit signed by the landowner.
9. The holder of this permit is responsible for knowing if there is an Alaiedon Township burning ban in place due to extreme dry conditions. This can be done either by calling the Township Office during Office hours or by checking the main page of the Alaiedon Township Website at [www.alaiedontwp.com](http://www.alaiedontwp.com).

**NOTE:** If any of 1-9 are violated, it is a violation of the Alaiedon Township Fire Ordinance. In addition, if the fire department is dispatched to a fire at your location and fire department staff determines any of the 1-9 are being violated, the landowner will be charged for the fire run, which is currently \$900. However, if the fire department is dispatched to your location and you have a valid Recreational Burn Permit and 1-9 are being followed, you will not be charged for the fire run.



## BURNING PERMIT

**EVERYONE MUST** have a permit to burn in Alaiedon Township. **PLEASE NOTE THE FOLLOWING:**

Burning permits can be obtained from the Alaiedon Township Office during regular Office hours either in person or by fax **BEFORE 3 p.m.** There is no cost for a burning permit.

The property owner must request all burn permit.

Printable Burning Permit Applications are available on the website.

If you burn **WITHOUT** a permit, you **WILL** be subject to fees and/or fines per Township Ordinance No. 75, no exceptions. If you are burning **WITH** a permit and following all of the burning permit rules, you are **NOT** subject to fees and or fines.

## FREE RECYCLING SERVICE

Alaiedon Township offers residents a recycling service at no cost. Drop off is the same time as the trash service, 8:00am – 12 Noon, The 3<sup>rd</sup> Saturday of each month at the Township hall.

*We now have a Single-stream Comingled dumpster and accept Glass, Mixed Paper, Boxboard, Cardboard, Tin Cans, Aluminum and Plastic bottles and Jugs. Contact the Office or visit the website for a complete list of items that are accepted and not accepted.*