

ALAIEDON TOWNSHIP BOARD OF TRUSTEES MINUTES
Monday, June 24, 2024

The regular Alaiedon Township Board meeting held Monday; June 24, 2024 was called to order at 8:00 p.m. by Supervisor Steven Lott. Members present: Supervisor Steven Lott, Clerk David Leonard, Treasurer Scott Everett, Trustee Beth Smith, Trustee Kurt Kranz, and Deputy Clerk Virginia Coffman. Office Assistant Paulette George and Kim Hafley, Clerk appointee.

Monique Leonard was also in attendance.

Supervisor Lott opened the 2024/2025 Fiscal Year Budget Public Hearing by presenting the proposed budget.

Supervisor Lott asked if there were any questions or comments.

Motion by Everett, supported by Kranz, to adjourn the Public Hearing. Motion carried. Time: 8:01 p.m.

Supervisor Lott opened the regular Township Board meeting.

Motion by Kranz, supported by Smith, to approve the minutes of the June 10, 2024 and June 13, 2024 meetings as printed. Motion carried.

Motion by Leonard, supported by Everett, to approve the agenda as printed. Motion carried.

Motion by Smith, supported by Kranz, to adopt the 2024/2025 Revised Fee Schedule effective July 1, 2024. Motion carried.

Motion by Smith, supported by Kranz, to approve the proposed Salary, Wage and Reimbursement Schedule. Motion carried.

Motion by Smith, supported by Kranz, to approve the 2024/2025 Budgets for General Fund and the Mining account as proposed.

Motion by Everett, supported by Leonard, to waive the collection of a 1% administration fee for the 2024 tax year. Motion carried.

Motion by Everett, supported by Kranz, to adopt a 3% penalty for the 2024 winter taxes paid February 15, 2025 through February 28, 2025. Motion carried.

Motion by Everett, supported by Kranz, to designate the following depositories for the 2024/2025 fiscal year: Dart National Bank, Independent Bank, Michigan Class, MSU Federal Credit Union and Fidelity. Motion carried.

Motion by Kranz, supported by Smith, to designate the Township Board of Trustees meetings to be held on the second Monday of each month at 8:00 p.m.

Motion by Kranz, supported by Smith, effective July 1, 2024 the new office hours to be open to the public will be Mondays 10 a.m. to 5 p.m.; Tuesdays through Thursdays 10 a.m. to 4 p.m. and closed on Fridays. Motion carried.

Motion by Kranz, supported by Smith, to approve the Summer 2024 Informational letter to be sent with the summer tax bills. Motion carried.

The Board received the June 17, 2024 Planning Commission minutes.

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The Board received the June 24, 2024 Treasurer’s Report.

Motion by Smith, supported by Kranz, to approve the following 2023/2024 budget amendments:

		Budgeted	Increase
Office:			
Office Salary	#101-191-702.000	81,000.00	3,700.00
Office Equipment & Maintenance	#101-191-930.200 (amended)	7,150.00	150.00
Other Functions:			
Insurance (Health)	#101-256-717.000	23,000.00	674.02
Assessing:			
Operating Supplies	#101-257-740.000	700.00	25.74
Public Works Fire:			
Fire Runs	#101-336-801.000 (amended)	50,000.00	28,000.00
Misc (new acct -fee sent to us for FD)	#101-336-956.000	0.00	973.75
Building Inspection:			
Building Inspector Salary	#101-371.702.000	10,000.00	1,000.00
ZA/Bldg Inspector Travel	#101-371-863.000	3,500.00	100.00
Public Works Trash Recycling:			
Resident Trash pickup	#101-526-803.000	18,000.00	2,000.00
Cemetery:			
Repair & Maintenance	#101-567.931.000	15,000.00	2,000.00

Motion carried.

Motion by Kranz, supported by Smith, to approve the authorization for change in the standard street lighting contract between Alaiedon Township and Consumers Energy to include four additional street lights for the Hagadorn and Sandhill Roads roundabout. Treasurer Scott Everett opposed. Motion carried.

Motion by Leonard, supported by Smith, to approve the blind replacements bid for the office and board room in the amount of \$3,370.00. Motion carried.

Supervisor Lott reported he has received a site plan for a building addition at 3403 James Phillips Drive, Okemos. The Board felt reaching out to the Fire Department should be done since there is a cell tower on the property that encroaches in the setback and he has been in contact with legal counsel about how to move forward. The office has reached out to the Ingham County Health Department, Drain Commission and Road Department and Delhi Fire Department about 3056 Okemos Road, Mason, MI and is awaiting their response before moving forward on their proposed site plan submitted.

Trustee Smith reported that the Board may have to ask for a 3-month extension on completing the Pavilion Compound at the Leek Cemetery from Ingham County.

Motion by Kranz, supported by Smith, to pay the following invoices: General Fund check #16179 through #16753 and five electronic transfers in the amount of \$10,612.20. Tax account check#7471 thru #7479 and two electronic transfers in the amount of \$764,827.50. Trust and Agency check# 1789 and four electronic transfers in the amount of \$9,086.84. Motion carried.

Motion by Kranz, supported by Leonard, to adjourn. Motion carried at 8:47 p.m.

Minutes taken by Virginia Coffman, Deputy Clerk.

David Leonard, Township Clerk