

ALAIEDON TOWNSHIP BOARD OF TRUSTEES MINUTES - Monday, December 11, 2023

The regular Alaiedon Township Board meeting held Monday; December 11, 2023, was called to order at 8:00 p.m. by Supervisor Steven Lott. Members present: Supervisor Steven Lott, Clerk David Leonard Treasurer Scott Everett, Trustee Beth Smith, Trustee Kurt Kranz, and Deputy Clerk Virginia Coffman.

Brenda Seelman, Leo Allaire, Carla Clos, Charles Smith, Robert Ford, Lori & Wesley Stid and Gordon Crissey were also in attendance.

Supervisor opened the 5-year community parks and recreation plan public input meeting. The Board discussed the updated information. Monday, January 8, 2024, there will be a Public Hearing on the recreation plan.

Supervisor Lott asked if there were any questions or concerns. There were none.

Supervisor Lott opened the regular Township Board of Trustees meeting.

Motion by Everett, supported by Kranz to approve the November 13, 2023, minutes as printed. Motion carried.

Motion by Kranz, supported by Smith to approve the agenda as printed. Motion carried.

Delhi Township Assistant Fire Chief Leo Allaire attended the meeting to present the Board with the 2024-2027 Fire Services contract. The standby fee will be \$54,625.00; \$900.00 for all fire and rescue calls and \$600.00 per additional hour with \$90.00 per call for the command car if no additional traditional fire and rescue apparatus is required.

Brenda Seelman CPA of Clark, Schaefer and Hackett attended the meeting to present the draft of the June 30, 2023 Fiscal Year end Alaiedon Township financial audit. There was discussion about recommendations for changes that the board will review and implement.

Robert Ford of Landscape Architects and Planning attended the meeting to report to the Board on the pre-bid construction meeting for the Leek Cemetery. He will recommend a contractor to the Board at the January meeting.

Carla Clos Deputy Ingham County Drain Commissioner and Charles Smith PE of the Spicer Group attended the meeting to discuss issues related to the Dingman Drain District located in Section 5 south of Jolly Road

Lori & Wesley Stid attended the meeting to voice her unhappiness with the way the Board is working with her neighbor as he improves his property. She became disruptive and disorderly. The Board summoned law enforcement and the Stids were removed from the meeting

Motion by Leonard, supported by Kranz to renew the fire services contract with Delhi Township Fire Department 1-1-24 to 12-31-27 in the amount of \$54,625.00 for the standby fee and \$900.00 per fire call for the 1st hour and \$600.00 for any additional hours. Motion carried.

Motion by Leonard, supported by Kranz to approve the 6-30-23 FYE draft audit presented by Clark Schafer & Hackett. Motion carried.

Motion by Leonard, supported by Kranz to approve the Management Representation Letter for Clark, Schaefer & Hackett. Motion carried.

The Board received the December 4, 2023, Planning Commission Public Hearing minutes. Trustee Smith explained that the ordinance change was a clerical error correction.

Motion by Kranz, supported by Smith to approve Zoning Ordinance #103-18 amendment as recommended by the Planning Commission to correct Section 20.13 on Recreational Vehicles.

Motion by Kranz, supported by Leonard to approve the 25 sq ft free standing/monument sign permit application for Discover Smiles located at 2187 Jolly Road, Okemos. Motion carried.

The Board received the FYE 6-30-23 Treasurer's report. They also received the July, August, September, October, November and December 11, 2023, reports.

Motion by Leonard, supported by Kranz to approve the following budget expenditures amendment increases:

Cemetery Operating Supplies	#101-567-740.000	\$ 1,000.00
Public Works Road	#101-446-802.000	\$21,198.00

Motion carried.

Motion by Leonard, supported by Smith to give the office staff merit bonuses in the amount of \$1,500.00 for Virginia Coffman and \$1,400.00 for Paulette George. Motion carried.

Motion by Kranz, supported by Smith, to pay the following invoices: General Fund check # 16495 through #16522 and twelve electronic transfers in the amount of \$32,688.20. Tax account check #7374 through #7384 in the amount of \$228,821.04. Trust and Agency two electronic transfers in the amount \$4,418.42. Motion carried.

Motion by Kranz, supported by Smith, to adjourn. Motion carried at 10:55 p.m. Minutes taken by Virginia Coffman, Deputy Clerk.