Alaiedon Township

2021 Holt Road
Mason, Michigan 48854

Phone: 517-676-9277
Fax: 517-676-9332

Monday 10 a.m.- 5 p.m.
Tuesday – Thursday
10 a.m.- 4 p.m.
Closed Fridays

E-mail: alaiedontwp@gmail.com
Website: www.alaiedontwp.com

WINTER 2026 INFORMATIONAL LETTER

Extended tax collection hours: Monday, December 28, 2026 and Monday, March 1, 2027 from 9:00 a.m. – 5:00 p.m.

PROPERTY TAXES

Winter 2026 Real and Personal Property Taxes are due December 1, 2026, to Tuesday, February 16, 2027, without penalty. A 3% Late fee will be charged from February 17 to March 1, 2027.

Tax payments may be made **by mail, in person during regular business hours, or by using the drop box located to the right of the Township Hall entrance.**

If you would like a receipt, please include one of the following with your payment:

- Your **email address**, along with a note requesting that a receipt be emailed to you; or
- A **self-addressed, stamped envelope** if you would like your receipt mailed to you.

Credit card payments are not accepted.

REMINDERS: Alaiedon Township does not accept postmarks. If taxes are mailed, they must arrive at the township office by the end of the business day on the due date.

A $25 fee will be charged for any returned checks.

Monday, March 1, 2027, is the FINAL day Alaiedon Township can collect taxes for the 2026 tax year. **On March 2, 2027, any unpaid real property taxes will be turned over to the Ingham County Treasurer for collection and cannot be paid to Alaiedon Township. Personal property tax payments can still be paid at the Township.**

Partial Tax Payments: We do accept partial payments for property taxes. Contact the Township office for more information.

Upcoming **SUMMER TAXES** will be collected **from** July 1, 2027, to September 14, 2027.

The Township Office will be closed to observe the following holidays:

Christmas Holiday:
Wed., December 23 – Fri., December 25, 2026
New Year's Holiday:
Thur., December 31, 2026 – Friday, Jan., 1, 2027
Presidents' Day:
Mon., February 15, 2027
Memorial Day:
Mon., May 31, 2027

WHAT'S NEW IN ALAIEDON TOWNSHIP

PLANNING COMMISSION - The Alaiedon Township Planning Commission recently completed a **new Master Plan for Alaiedon Township**. The Master Plan is now available for the public to view on the Township website.

The Planning Commission is also currently working on an **update to the Alaiedon Township Ordinance**. The goal is to complete this project by **early to mid-2027**.

Residents are encouraged to visit the Township website for information about the ordinance update, including **upcoming Planning Commission meetings and opportunities for public participation**.

LEEK CEMETERY - Alaiedon Township recently completed an **Honor Roll wall** recognizing Alaiedon Township residents who have served in the United States Armed Forces. **The Honor Roll is located on the back of the Columbarium at Leek Cemetery.** This memorial serves as a lasting tribute to the brave men and women of our community who have honorably served our country.

BUILDING PERMITS

PERMITS MUST BE OBTAINED BEFORE CONSTRUCTION BEGINS

Property owners and contractors are responsible for obtaining all required zoning and building permits before beginning any construction, alteration, installation, or other regulated work.

If you are unsure whether your project requires a permit, contact the Township Office before starting any work.

Contact the Township Office or visit the Township website for information regarding **permit fees, application requirements, required documentation,** and **applicable regulations**.

The average processing time for a building permit is 5–7 business days after all required documentation has been submitted.

If construction begins before a required permit has been obtained, additional fees will apply and may result in a stop-work order, enforcement action, required modifications, or removal of the noncompliant structure.

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ASSESSOR'S OFFICE

The Assessor's office would like to remind any Business Taxpayers with personal property under $80,000 true cash value who have not filed **Form 5076**- Small Business Property Tax Exemption Claim to do so. The form must be filed no later than **February 20, 2027**.

Assessment notices will be mailed to property owners in **late February**.

The notice will include the **March Board of Review meeting dates**, along with instructions for scheduling an appointment if you wish to discuss your property's assessed or taxable values.

Please review your assessment notice carefully and contact the Township Office if you have any questions.

All current Tax and Assessing information for properties located in Alaiedon Township can now be found on WWW.BSAONLINE.COM

NOTARY SERVICES

Notary Service is available at the township hall during regular business hours to residents of Alaiedon Township at **no cost**.

TOWNSHIP BOARD MEETINGS

Meetings are held on the **second Monday of each month** at the **Alaiedon Township Hall**. Please visit the Township website for current meeting times. If you would like to be placed on the meeting agenda, please contact the Township office before the meeting. Meeting agendas and approved minutes are available on the Township website.

HALL RENTAL

The township hall is available to township residents for rent. The hall can be rented for the whole day, 8 a.m. – Midnight, for $275.00. We also offer a rental time of 8 a.m. – 5 p.m. and 5 p.m. – Midnight for $150 each time slot.

TRASH SERVICES

Township residents can drop off trash at the township hall from **8:00 a.m.** to **12:00 noon** on **the 3rd Saturday of each month**.
* *Proof of residency is required to utilize this service.*

TRASH ITEMS NOT ACCEPTED: Tires, batteries, concrete, fence, brick, pipe, fence posts, oil, antifreeze, oil filters, paint, yard waste, and hazardous waste. Also, refrigerators, freezers, air conditioners, and dehumidifiers with compressors will not be accepted.

***********All Trash must be bagged or boxed**********

FREE RECYCLING SERVICE

Alaiedon Township offers residents a recycling service at no cost. Drop-off is the same time as the trash service, 8:00 am – 12 Noon, the 3rd Saturday of each month at the township hall.

We now have a Single-stream Comingled dumpster and accept Mixed Paper, Boxboard, Cardboard, Tin Cans, Aluminum, glass, Plastic bottles, and Jugs. Contact Granger Waste Services for items that are accepted and not accepted.

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LAND SPLITS & BOUNDARY ADJUSTMENTS

All property adjustments must be approved by the Alaiedon Township Zoning Administrator before any property adjustments are recorded. Don't hesitate to contact the office or visit the website for additional information and an application.

SIGN PERMITS

All signs in Alaiedon Township are required to have a sign permit. For a sign permit application, please contact the office or visit the website. A sign permit is now a one-time fee of **$75** for the life of the sign.

BURNING PERMIT



EVERYONE MUST have a permit to burn in Alaiedon Township. You must be the property owner to obtain burning permits.

Burning permits can be obtained from the Alaiedon Township Office during regular office hours, either in person, by email, or by fax before 3 p.m. **There is no cost for a burning permit.** Printable Burning Permit Applications are available on the Alaiedon Township website.

FIRE SERVICES

Alaiedon Township contracts with **Delhi Charter Township** for Fire Protection Service. Alaiedon Township Ordinance **No. 75,** allows the township to invoice under certain circumstances for fire services rendered by the Delhi Township Fire Department.

RECREATIONAL BURNING

Permits are available in the office or on our website. Recreational Burning/Campfire permits are valid through **March 31, 2028**. After that, a new permit must be obtained.

1. Campfires must take place within a 48-inch area contained by a metal fire ring, cement blocks, brick, or other non-combustible material of no less than 12 inches in height. Digging a 12" x48" hole in the ground and lining the top of the hole with rocks or bricks is acceptable.
2. At no time shall the Campfire exceed 36" in height.
3. A Campfire must not be within 30 feet of a structure or a combustible type of tree (pine tree). And not within 50 feet of the property line
4. Only firewood or charcoal may be burned
5. No fire may be kindled between midnight and 7 a.m.
6. Campfires must be attended at all times, and extinguishing equipment must be nearby
7. If the wind velocity reaches 10 mph or above, a campfire is prohibited.
8. If the location of the Campfire Permit is a rental property, the lessee is required to have this permit signed by the landowner.
9. The holder of this permit is responsible for knowing if there is an Alaiedon Township burning ban in place due to extreme dry conditions. This can be done either by calling the township office during office hours or by checking the main page of the Alaiedon Township website.

NOTE: If any of 1-9 are violated, it is a violation of the Alaiedon Township Fire Ordinance. In addition, if the fire department is dispatched to a fire at your location and the fire department staff determines any of 1-9 are being violated, the landowner will be charged for the fire run, which is currently $900. However, if the fire department is dispatched to your location and you have a valid Recreational Burn Permit and 1-9 are being followed, you will not be charged for the fire run.