

Alaiedon Township

2021 W. Holt Road
Mason, Michigan 48854

Phone: 517-676-9277
Fax: 517-676-9332



Office Hours

Monday 10-5
Tuesday – Friday 10-4

E-mail: alaiedon@alaiedontwp.com
WEB: www.alaiedontwp.com

WINTER 2020 INFORMATIONAL LETTER

Winter Real and Personal Property Taxes are due December 1, 2020 to February 16, 2021 without penalty. Extended tax collection hours are Monday, December 28, 2020 from 9:00 a.m. to 5:00 p.m. and Monday, March 1, 2021 from 9:00 a.m. – 5:00 p.m.

PROPERTY TAX REMINDERS

March 1, 2021 is the **FINAL** date Alaiedon Township can collect taxes for the 2020 tax year. On March 2, 2021, any unpaid taxes will be turned over to the Ingham County Treasurer for collection and cannot be paid to Alaiedon Township.

Please consider making tax payments and all other payments by mail or placing in our drop box; located to the right of the front door. If you need or want a receipt, please provide us with your email address with a note asking us to email a receipt to you or a self-addressed envelope. Credit card payments are not accepted.

Alaiedon Township does **not** accept postmarks. If taxes are mailed, they must arrive at the Township hall by the end of the business day on the due date.

A \$25 fee will be charged for any returned checks.

Paying Partial Taxes: Alaiedon Township does accept partial payments for property taxes. Contact the Township Office for more information.



TOWNSHIP OFFICE



The Township Office will be closed to observe the following holidays:

Thanksgiving: *Thursday & Friday, November 26 & 27, 2020*

Christmas: *Thursday & Friday, December 24 & 25, 2020*

New Year's: *Thursday, December 31, 2020 & Friday, January 1, 2021*

President's Day: *Monday, February 15, 2021*

TOWNSHIP BOARD MEETINGS

All meetings take place on the second and fourth Monday of each month at 8:00 p.m. at the Alaiedon Township Hall. Please contact the Office prior to the meeting if you would like to be placed on the agenda. Visit the website for all agendas and minutes for the meetings.

CEMETERY LOTS

Burial lots at the Leek Cemetery are available. For more information please contact the Township Office or visit the website.

ASSESSOR'S OFFICE

The Assessor's office would like to remind any Business Taxpayers with personal property under \$80,000 true cash value who have not filed form 5076- Small Business Property Tax Exemption Claim to do so. **FILING THIS FORM CAN SAVE TAX DOLLARS.** The form must be filed no later than February 20, 2021.

Assessment notices will be mailed out late February, if you disagree with your assessed or Taxable Value, please protest to the March Board of Review. Dates & times will be published on the Assessment Notice.

TAX INFORMATION ON LINE

All current Tax and Assessing information for properties located in Alaiedon Township can now be found on www.bsaonline.com/MunicipalDirectory

BUILDING PERMITS



All construction in Alaiedon Township is required to have a building permit. Please contact the Office or visit the website to obtain information concerning fees, requirements, and regulations. Average time to receive a building permit is 5 to 7 business days after application.

TWP HALL RENTAL

The Alaiedon Township Hall & Ball Field are available for rent to residents only. There are two time periods. 8 a.m. to 5:00 p.m. and from 5:00 p.m. to midnight. There is a \$100 fee per rental period. For more information about hall rental or to obtain a rental application/contract, please contact the Office or visit the website.

www.alaiedontwp.com

LAND SPLITS & BOUNDARY ADJUSTMENTS

All property adjustments must be approved by the Alaiedon Township Zoning Administrator prior to the recording of any property adjustments. Other requirements prior to application and approval would be Ingham County Road Department and Ingham County Treasurers Office. Please contact the Office or visit the website for additional information and application.

NOTARY PUBLIC

This service is available at the Township hall during regular business hours to residents of Alaiedon Township at no cost.

SIGN PERMITS

All signs in Alaiedon Township are required to have a sign permit. For a sign permit application, please contact the Office or visit the website. A sign permit is now a one-time fee of \$50 for the life of the sign.

FIRE SERVICES



Alaiedon Township contracts with Delhi Charter Township for Fire Protection Service. Alaiedon Township Ordinance No. 75, allows the Township to invoice under certain circumstances for fire services rendered by the Delhi Township Fire Department.

RECREATIONAL BURNING

Permits are now available in the Office or on our web site. Recreational Burning/Campfire Burning permits are valid until April 1, 2022.

Campfires must take place within a 48 inch area contained by a metal fire ring, cement blocks, brick or other non-combustible material of no less than 12 inch in height. Digging a 12" x48" hole in the ground and lining the top of the hole with rocks or bricks is acceptable.

1. At no time shall the Campfire exceed 36 inches in height.
2. A Campfire must not be within 30 feet of a structure or a combustible type of tree (pine tree). And not within 50 feet of the property line
3. Only firewood or charcoal may be burned
4. No fire may be kindled between midnight and 7 a.m.
5. Campfires must be attended at all times and extinguishing equipment must be nearby
6. If the wind velocity reaches 10 mph or above, a campfire is prohibited.
7. If the location of the Campfire Permit is a rental property, the lessee is required to have this permit signed by the landowner.
8. The holder of this permit is responsible for knowing if there is an Alaiedon Township burning ban in place due to extreme dry conditions. This can be done either by calling the Township Office during Office hours or by checking the main page of the Alaiedon Township Website at www.alaiedontwp.com.

NOTE: If any of 1-9 are violated, it is a violation of the Alaiedon Township Fire Ordinance. In addition, if the fire department is dispatched to a fire at your location and fire department staff determines any of the 1-9 are being violated, the landowner will be charged for the fire run, which is currently \$900. However, if the fire department is dispatched to your location and you have a valid Recreational Burn Permit and 1-9 are being followed, you will not be charged for the fire run.

HOUSEHOLD HAZARDOUS WASTE COLLECTION

For the residents of Ingham County, Contact Ingham County Health Department at Hotline # for more information: 517-887-4312. 5303 S. Cedar, Lansing.



BURNING PERMIT

EVERYONE MUST have a permit to burn in Alaiedon Township. **PLEASE NOTE THE FOLLOWING:**

Burning permits can be obtained from the Alaiedon Township Office during regular Office hours either in person or by fax **BEFORE 3 p.m.** There is no cost for a burning permit.

The property owner must request all burn permit.

Printable Burning Permit Applications are available on the website.

If you burn **WITHOUT** a permit, you **WILL** be subject to fees and/or fines per Township Ordinance No. 75, no exceptions. If you are burning **WITH** a permit and following all of the burning permit rules, you are **NOT** subject to fees and or fines.



FREE RECYCLING SERVICE

Alaiedon Township offers residents a recycling service at no cost. Drop off is the same time as the trash service, 8:00am – 12 Noon, The 3rd Saturday of each month at the Township hall.

*We now have a Single-stream Comingled dumpster and accept Mixed Paper, Boxboard, Cardboard, Tin Cans, Aluminum and Plastic bottles and Jugs. **NO GLASS.** Contact the Office or visit the website for a complete list of items that are accepted and not accepted.*

TRASH SERVICES

Township residents can drop off trash from 8:00 am – 12:00 noon on the 3rd Saturday of each month at the Township hall. Proof of residency (trash sticker) can be picked up from the Township Office during regular business hours.

TRASH FEES:

Trash Bag.....	\$1.00
Large Trucks/Trailers.....	up to \$50.00
Pick-Up Trucks/Small Trailers.....	\$20.00
Large Trucks/Trailers (staked sides).....	up to \$60.00
All appliances (without compressors).....	\$15.00
Pick-Up/Small Trailers (staked sides).....	\$40.00
Mattresses, Box Springs, Furniture & Electronics	\$5.00 each

TRASH ITEMS NOT ACCEPTED: Tires, batteries, concrete, fence, brick, pipe, fence posts, oil, antifreeze, oil filters, paint, yard waste, and hazardous waste. Also refrigerators, freezers, air conditioners, dehumidifiers with compressors will not be accepted.

*****All Trash must be bagged or boxed*****